



March 22 – 24, 2024

For all these individual forms please visit the [Exhibitor Manual](#)

DEADLINE	EXHIBITOR CHECK LIST
ASAP	Book your Hotel. Rooms are limited!
February 9, 2024	Complete the Insurance Form document <b>(MANDATORY)</b>
February 9, 2024	Complete the NB Occupational Health and Safety Act document <b>(MANDATORY)</b>
February 9, 2024	Complete the Exhibitor Appointed Contractor <b>(MANDATORY if applicable)</b>
February 22, 2024	Review the Fire & Emergency Rules
March 1, 2024	Order your Exhibitor badges: <a href="https://secure.masterpromotions.ca/MBSExhibitor/">https://secure.masterpromotions.ca/MBSExhibitor/</a>
March 1, 2024	Review the Contract Terms & Conditions for Exhibitors (see enclosed). Please contact Show Manager with any questions/concerns.
March 8, 2024	Pre-order deadline for Furnishing, Equipment and Electrical from Global Convention Services – <b>Convenient Online Ordering:</b> <a href="http://www.globalconvention.ca">www.globalconvention.ca</a> <b>Username: MTNBOAT Password: 2024</b>
March 11, 2024	Order Admit One Passes
Prior to Show	Check move-in, move-out times and show hours